Office for Research | Human Research Ethics Committee

2024 MEETING DATES AND SUBMISSION DEADLINES

MEETING TIME   **4.00pm – 5:30pm**

MEETING VENUE   Ngarnga Centre Meeting Room / Via Zoom

MEETING DATES			SUBMISSION DEADLINES	
Month	**Date**	**Day**	**New Study Pre-Screen** (Applicable to new studies only)	**Agenda Closure** (Applicable to all submissions)
February	**7**	**1st Wednesday**	**12 January**	**19 January**
March	**20**	**3rd Wednesday**	**23 February**	**1 March**
April	**17**	**3rd Wednesday**	**22 March**	**29 March**
May	**15**	**3rd Wednesday**	**22 April**	**27 April**
June	**19**	**3rd Wednesday**	**24May**	**31 May**
July	**17**	**3rd Wednesday**	**21 June**	**28 June**
August	**21**	**3rd Wednesday**	**26 July**	**2 August**
September	**25**	**3rd Wednesday**	**25 August**	**6 September**
October	**16**	**3rd Wednesday**	**20 September**	**27 September**
November	**No Meeting**			
December	**4**	**1st Wednesday**	**8 November**	**15 November**

New applications

For new study applications, the electronic documents are to be submitted by the *New Study Pre-Screen Deadline* and the hard-copy documents by the *Agenda Closure Deadline*, in accordance with the instructions on the website.

A maximum of 5 new applications will be reviewed at each Committee meeting. The first 5 completed applications submitted will be accepted. For more information please visit the website using the link above.

Fees are charged for consideration of some research projects. Please refer to the fee schedule for details.

Post approval submissions

For post approval documents, the electronic documents are to be submitted by the Agenda Closure Deadline using the appropriate forms, in accordance with the instructions on the website. Note that there is no hard copy documents required for post approval submissions.

A fee is charged for consideration of protocol amendments initiated by a commercial sponsor.